



The mission of the **Colorado Water Quality Forum** is to achieve solutions to Colorado water quality issues through communication and understanding, balancing use, and protection of the resource

**Memorandum**

**June 2, 2017**

**To:** Water Quality Forum Participants

**From:** Lisa Carlson, Facilitator

**Subject:** Annual Retreat

The annual Water Quality Forum retreat will be on July 20-21, 2017, at the Village at Breckenridge, 535 South Park Avenue, Breckenridge, CO 80424. A draft agenda for the retreat and materials for Water Quality Forum planning purposes will be posted the week of June 12<sup>th</sup> on the Water Quality Forum website at <http://colowqforum.org>. These materials will be updated or refined, as the retreat date gets closer.

**Please RSVP before June 23<sup>rd</sup>** to the following number: 888-525-1787, select option 2, and **ask for the group code BC1WQ8** to register for the Water Quality Forum retreat. Please note that you will be paying for the full conference cost inclusive of food, beverage, lodging and conference room costs. If you do not **RSVP before June 23<sup>rd</sup>**, we cannot guarantee you a room and the conference rate. The following are the Water Quality Forum Conference package rates, which cover the costs of the conference expenses:

Single occupancy package rate \$325.03/person (plus tax, if applicable)

Double occupancy package rate \$505.06/person (plus tax, if applicable)

**There will be a taxable daily resort fee of \$10.00 per room, per night which includes valet or self parking and in-room wireless internet; we apologize but it is fairly standard in resort communities.** If you cancel your reservation 14 days prior to your check-in date, there will be with a \$30 penalty. If you cancel after 14 days before the event, you will not receive a refund.

If you work for a tax exempt organization, please bring proof of tax exemption with you to check-in. The tax portion of the room rate will be credited to you at check-out.

**If you are not staying the night** but plan to be at the meetings during the day, the conference fee is \$180/person for both days. **Please e-mail Lisa Carlson at [lisabcarlson@gmail.com](mailto:lisabcarlson@gmail.com) by June 23<sup>rd</sup> to RSVP for the conference only. Please make your check payable to Lisa B Carlson, LLC c/o The Water Quality Forum at 1334 South Gaylord Street, Denver, Colorado 80210. We cannot accept credit cards.** We do *not* have the ability to charge separately for individual meals. Should the cost of the retreat be prohibitive for your organization, there are a two scholarships available. Please call Lisa Carlson for details at 303-618-0594